

RESERVATION FORM

ECTI, INC. US EXPORTS CONTROLS, ECTI 25 – 28 MARCH 2024

Please return this hotel reservation form to : Geraldine Wong / <u>geraldinewong@onefarrer.com</u> / +65 6705 7882

ROOM TYPE (PER ROOM PER NIGHT):

□ Mint room– SGD270.00++ (Single) inclusive of one daily breakfast, Wi-Fi & in-room mini bar

□ Mint room– SGD300.00++ (Twin) inclusive of two daily breakfasts, Wi-Fi & in-room mini bar

* The hotel has introduced a no-smoking policy within its public areas, rooms and suites.

GUEST PARTICULAR:			
GUEST NAME MR/ MS/ MRS/ Dr/ PROF (Please underline Surname)		DATE:	
ARRIVAL DATE:	DEPARTURE DATE		
ARRIVAL FLIGHT/ TIME	DEPARTURE FLIGHT/ TIME	DEPARTURE FLIGHT/ TIME	
COMPANY	COUNTRY OF RESIDENCE	COUNTRY OF RESIDENCE	
TELEPHONE (including country code)	E-MAIL ADDRESS		
Early Arrival : Room Pre-blocked one day before arrival (Subject to one night room charge) 🗆 YES 🗆 NO			
(Please take note that all check-in are after 1500hrs unless rooms are pre-blocked)			
ARRIVAL AIRPORT TRANSFERS (PER CAR PER WAY):			
□ Mercedes "E" Class – SGD120.00+			
□ Mercedes "S" Class – SGD180.00+			
*Rates subject to changes			
SPECIAL DIETARY:			
CREDIT CARD GUARANTEE:			
□ American Express □ Visa □ MasterCard □ Diners Club □ Others			
CARDHOLDER'S NAME	EXPIRY DATE		
CREDIT CARD TYPE/ NUMBER	CVV NUMBER		
CARDHOLDER'S SIGNATURE			
** A copy of front and back of the credit card must be submitted together with the reservation form.			
FOR HOTEL USE ONLY			
Booking is Confirmed/ Not Confirmed by	Date _	Date	
Confirmation Number			

TERMS & CONDITIONS:

- The Hotel check-in time is after 1500hrs on day of arrival. Should residents wish to occupy the room before 1500hrs, placing a
 reservation for the night before is recommended at full day charge.
- The Hotel check-out time is 1200hrs on the day of departure. Late check-out at 1800hrs is chargeable at 50% of agreed room rates and after 1800hrs is chargeable at full day rates, subject to room availability.
- The Hotel will require a non-refundable deposit equivalent to one night room charge upon confirmation of reservation and will be forfeited in the case of cancellations or no-show.
- Please complete this form and return to us before/by <u>Monday</u>, <u>12 February 2024</u>. Any form received, the room category requested will be subject to availability and changes
- The Hotel reserves the right to charge for full duration for any cancellation/no show/shortening on confirmed reservation(s) after cutoff date, <u>Monday, 12 February 2024.</u>
- All rates are in Singapore Dollars and subject to 10% service charge and thereafter 8% goods & services tax (GST) unless stated otherwise.

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